

# Forward plan



THIS DOCUMENT GIVES NOTICE OF  
ANTICIPATED KEY DECISIONS TO BE TAKEN  
AT CABINET AND OTHER MEETINGS

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Democratic Services

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## BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website [www.bristol.gov.uk](http://www.bristol.gov.uk) on a monthly basis.

### **Key Decision**

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

### **Non-key Decision**

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

### **Cabinet Meetings**

The Cabinet will normally meet on a Tuesday. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

## Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the Local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or  (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

## **Cabinet Members**

- Mayor Marvin Rees
- Councillor Craig Cheney – Deputy Mayor and Cabinet Member for City Economy, Finance and Performance
- Councillor Asher Craig – Deputy Mayor and Cabinet Member for Children’s Services, Education and Equalities
- Councillor Don Alexander – Cabinet Member for Transport
- Councillor Nicola Beech – Cabinet Member for Strategic Planning, Resilience and Floods
- Councillor Helen Holland - Cabinet Member with responsibility for Adult Social Care and Integrated Care System
- Councillor Ellie King Cabinet Member with responsibility for Public Health and Communities
- Councillor Tom Renhard – Cabinet Member for Housing Delivery and Homes
- Councillor Kye Dudd – Cabinet Member for Climate, Ecology, Waste and Energy

**The City Council’s website [www.bristol.gov.uk](http://www.bristol.gov.uk) contains all supporting documents and decisions for formal meetings and lots more about the City Council.**

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Pete Anderson, Director: Property, Assets and Infrastructure peter.anderson@bristol.gov.uk	<p><b>Establishing the City Leap Energy Partnership</b>            To seek approval for the appointment of Ameresco Ltd as the strategic partner for the City Leap Energy Partnership and authorise officers to take all steps required to enter into the Partnership and any related matters.</p> <p>Part exempt 3</p>	Cabinet 6 Dec 2022	Cabinet Member with responsibility for Climate, Ecology, Waste and Energy	Overview and Scrutiny Management Board/ Growth & Regeneration Scrutiny Commission
Genevieve Adkins, Interim Head of Culture genevieve.adkins@bristol.gov.uk	<p><b>Arts Council England National Portfolio Funding 2023-2026</b>            To seek approval to accept and spend two grant awards for 2023-26 from Arts Council England (ACE) National Portfolio funding.</p> <p>Open</p>	Cabinet 6 Dec 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Growth & Regeneration Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p><b>Collection Fund Surplus/Deficit report</b>            To present the Collection Fund surplus/deficit report. This report will be presented for Cabinet comment/approval and will subsequently be submitted to Full Council.</p> <p>Open</p>	Cabinet 6 Dec 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p><b>Council Tax Base</b> To consider a report setting the Council Tax base. This report will be presented for Cabinet comment/approval and will subsequently be submitted to Full Council.</p> <p>Open</p>	Cabinet 6 Dec 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p><b>Financial Update Report - December 2022</b> To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required.</p> <p>Open</p>	Cabinet 6 Dec 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Abigail Stratford, Service Manager, Major Projects abigail.stratford@bristol.gov.uk	<p><b>Redcliffe Wharf - application to Brownfield Land Release Fund</b> To note the decision to submit a grant application to the Brownfield Land Release Fund and seek approval to spend the funding to facilitate the development of Redcliffe Wharf, Bristol.</p> <p>Open</p>	Cabinet 6 Dec 2022	Mayor	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Duncan Venison, Network Operations Manager duncan.venison@bristol.gov.uk</p>	<p><b>Moving Traffic Enforcement</b> To seek approval to use the powers to enforce moving traffic offences subject to approval by the Department for Transport (DfT).</p> <p>Open</p>	<p>Cabinet 6 Dec 2022</p>	<p>Cabinet Member with responsibility for Transport</p>	<p>Growth &amp; Regeneration Scrutiny Commission</p>
<p>Leonie Roberts, Public Health Consultant leonie.roberts@bristol.gov.uk</p>	<p><b>New government funding to improve drug and alcohol treatment outcomes for people with a housing need</b> Approval to accept and spend grant funding for interventions related to the provision of drug and alcohol treatment and housing support for people at risk of homelessness.</p> <p>Open</p>	<p>Cabinet 6 Dec 2022</p>	<p>Cabinet Member with responsibility for Public Health and Communities</p>	<p>People Scrutiny Commission</p>
<p>Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk</p>	<p><b>Agenda for Change (AfC) pay uplifts for Bristol City Council funded services within the Community Children's Health Partnership (CCHP) contract</b> To seek approval of a variation of the Community Children's Health Partnership (CCHP) contract to</p>	<p>Cabinet 6 Dec 2022</p>	<p>Cabinet Member with responsibility for Public Health and Communities, Deputy Mayor with responsibility for</p>	<p>People Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>cover pay uplifts, and subsequent AfC uplifts for the duration of the contract.</p> <p>Open</p>		Children's Services, Education and Equalities	
<p>Donald Graham, Interim Director Homes and Landlord Services Donald.Graham@bristol.gov.uk</p>	<p><b>Additional resource for fire safety measures</b> To put into place additional resources to support interim fire safety measures.</p> <p>Part exempt 3</p>	<p>Cabinet 6 Dec 2022</p>	<p>Cabinet Member with responsibility for Housing Delivery and Homes</p>	<p>Communities Scrutiny Commission</p>
<p>Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk</p>	<p><b>Independent and Non-maintained special school placements</b> To seek approval to procure and award a block contract for placements in an independent special school in the Bristol area</p> <p>Part exempt 3</p>	<p>Cabinet 6 Dec 2022</p>	<p>Deputy Mayor with responsibility for Children's Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>
<p>John Smith, Director: Economy of Place john.smith2@bristol.gov.uk</p>	<p><b>Implementation of the Corporate Strategy</b> To focus the council on its core function: removing the Strategic Transport and City Design functions and reforming the Planning function</p>	<p>Cabinet 6 Dec 2022</p>	<p>Mayor</p>	<p>Growth &amp; Regeneration Scrutiny Commission</p>



Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Part exempt 1			
Anne James, Service Manager Refugee Resettlement anne.james@bristol.gov.uk	<p><b>Procurement of household goods contract in respect of the Refugee Resettlement Team</b> To seek approval to procure and award household goods contract in respect of the Bristol Refugee Resettlement Team (BRRT).</p> <p>Open</p>	Cabinet 6 Dec 2022	Cabinet Member with responsibility for Adult Social Care and Integrated Care System	Communities Scrutiny Commission
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	<p><b>Adolescent Exploitation Prevention Services</b> Approval to procure a Strategic Partner to deliver a specialist single adolescent exploitation service model.</p> <p>Open</p>	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Pete Woodhouse, Group Manager Sustainable Transport peter.woodhouse@bristol.gov.uk	<p><b>Combined E-scooter &amp; E-bike on-street rental scheme</b> To seek approval to implement and be part of a regional e-scooter and e-bike on-street rental scheme with WECA.</p> <p>To seek approval to implement formalised rental</p>	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	parking.  Open			
Sarah Spicer, Business Innovation Manager sarah.spicer@bristol.gov.uk	<b>Housing Revenue Account (HRA) Budget Proposals 2023/24</b> To seek approval for the proposed 2023/24 Housing Revenue Account (HRA) Budget, 5-year capital plan and planned expenditure.  Open	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Housing Delivery and Homes	Communities Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<b>Budget report &amp; Treasury Management Strategy 2023/24</b> To consider the 2023/24 Budget report and Treasury Management Strategy. The Mayor's budget proposals will subsequently be submitted to Full Council.  Open	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer	<b>Dedicated Schools Grant budget proposals 2023/24</b>	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
denise.murray@bristol.gov.uk	<p>To consider the Dedicated Schools Grant budget proposals 2023/24. This report will subsequently be submitted to Full Council as part of the budget process.</p> <p>Open</p>		Economy, Finance and Performance	
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p><b>Financial Update Report - January 2023</b> To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required.</p> <p>Open</p>	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p><b>Financial Update Report - February 2023</b> To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required.</p> <p>Open</p>	Cabinet 7 Feb 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p><b>Financial Update Report - March 2023</b> To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any</p>	Cabinet 7 Mar 2023	Deputy Mayor with responsibility for City Economy, Finance and	Resources Scrutiny Commission

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	<p>latest material financial changes and identify any additional financial approvals that are required.</p> <p>Open</p>		Performance	
<p>Richard Fletcher, Parks Services Manager richard.fletcher@bristol.gov.uk</p>	<p><b>Response to Ash Dieback disease</b> To seek approval of the Council’s approach to managing the risk to people and property from trees affected by Ash Dieback and authorising the use of funding to deliver the approach including procuring and awarding contracts.</p> <p>Open</p>	<p>Cabinet Before 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Public Health and Communities</p>	<p>Communities Scrutiny Commission</p>
<p>Fiona Gilmour, Mayor's Office Policy Manager fiona.gilmour@bristol.gov.uk, Jon Severs, City Design Manager jon.severs@bristol.gov.uk</p>	<p><b>We are Bristol History Commission – Next Steps</b></p> <p>Open</p>	<p>Cabinet Before 4 Apr 2023</p>	<p>Mayor</p>	<p>Growth &amp; Regeneration Scrutiny Commission</p>
<p>Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk</p>	<p><b>Future of Youth Services</b> To seek approval of Bristol City Council's approach to the development of youth services within Bristol.</p> <p>Open</p>	<p>Cabinet Before 4 Apr 2023</p>	<p>Deputy Mayor with responsibility for Children’s Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	<b>Youth Zones - Full Business Case</b> To seek approval for the business case and site for the Youth Zone in the South of the City including the lease of an asset for the duration of the project.  Part exempt 3	Cabinet Before 4 Apr 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Tim Borrett, Director: Policy, Strategy and Digital tim.borrett@bristol.gov.uk	<b>Consultation and Engagement Strategy 2022-24</b> To seek approval of the updated Consultation and Engagement Strategy 2022-24.  Open	Cabinet Before 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Overview and Scrutiny Management Board/ Resources Scrutiny Commission
Abigail Stratford, Service Manager, Major Projects abigail.stratford@bristol.gov.uk	<b>Whitehouse Street Regeneration Framework</b> To seek approval of the Whitehouse Street Regeneration Framework.  Open	Cabinet Before 4 Apr 2023	Mayor	Growth and Regeneration Scrutiny Commission
Tom Gilchrist, Private Housing	<b>Gypsy, Travellers and Showpeople permanent</b>	Cabinet	Cabinet Member with	Communities

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
and Accessible Homes Manager tom.gilchrist@bristol.gov.uk	<p><b>sites</b> To seek permission to approve the development of permanent Gypsy, Travellers and Showpeople sites.</p> <p>Open</p>	Before 4 Apr 2023	responsibility for Housing Delivery and Homes	Scrutiny Commission
Kate Markley, Service Manager Children's Services kate.markley@bristol.gov.uk	<p><b>Grant bid for creation of a Disabled Children's Home</b> To seek approval to submit a bid for capital funding and if successful spend the funding on a Disabled Children's Home</p> <p>Open</p>	Cabinet Before 4 Apr 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Adam Crowther, Head of Strategic City Transport adam.crowther@bristol.gov.uk	<p><b>East Bristol Liveable Neighbourhood Pilot Outline Business Case</b></p> <p>Open</p>	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Hugh Evans, Executive Director: People hugh.evans@bristol.gov.uk	<p><b>Integrated Care Strategy</b> To approve the draft Integrated Care Strategy to set the direction of the integrated care system, setting out how commissioners in the NHS and</p>	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Adult Social Care and Integrated Care	People Scrutiny Commission/ Health Scrutiny Sub Committee

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>local authorities, working with providers and other partners, can deliver more joined-up, preventative, and person-centred care for their whole population, across the course of their life.</p> <p>Open</p>		System	
<p>Denise Murray, Director - Finance &amp; Section 151 Officer denise.murray@bristol.gov.uk</p>	<p><b>Financial Update Report - April 2023</b> To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required.</p> <p>Open</p>	<p>Cabinet 4 Apr 2023</p>	<p>Deputy Mayor with responsibility for City Economy, Finance and Performance</p>	<p>Resources Scrutiny Commission</p>
<p>Christina Gray, Service Director, Public Health christina.gray@bristol.gov.uk</p>	<p><b>Director of Public Health Annual Report 2021-22 - Physical Activity</b> To note the annual report of the Director of Public Health Non Key Open</p>	<p>Cabinet Before 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Public Health and Communities</p>	<p>People Scrutiny Commission/ Health Sub Committee</p>
<p>Adam Crowther, Head of Strategic City Transport</p>	<p><b>A37/A4018 Bus Deal Route 2 Project (Outline Business Case)</b></p>	<p>Cabinet Before 4</p>	<p>Cabinet Member with responsibility for</p>	<p>Growth &amp; Regeneration</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
adam.crowther@bristol.gov.uk	To seek approval to submit an Outline Business Case (OBC) to the West of England Combined Authority (WECA) and subject to approval, to undertake further consultation and develop Full Business Cases (FBC) for approval.  Open	Apr 2023	Transport	Scrutiny Commission
Adam Crowther, Head of Strategic City Transport adam.crowther@bristol.gov.uk	<b>A37/A4018 Bus Deal Route 2 Project (Full Business Case)</b> To approve the Full Business Case (FBC) prior to submission to the West of England Combined Authority (WECA).  Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Paul Sylvester, Rehousing Manager paul.sylvester@bristol.gov.uk	<b>Bristol Housing Allocations Review</b>  Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Housing Delivery and Homes	Communities Scrutiny Commission
Genevieve Adkins, Interim Head of Culture genevieve.adkins@bristol.gov.uk	<b>Cultural Investment Programme – Openness and Imagination funding</b> To approve the allocation of Openness and Imagination funding to arts organisations.	Cabinet Before 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Growth & Regeneration Scrutiny Commission



Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			